

WORK PROGRAMME 2013/14

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
25 June 2013	CR 4A
26 September 2013	CR 4
7 January 2014	CR 4
11 March 2014	CR 3A

AUDIT COMMITTEE

2013/14 DRAFT Work Programme

25 June 2013	Corporate Fraud Team Work Plan	Head of Internal Audit
	Consolidated Fraud Report	Head of Internal Audit
	Review of the Internal Audit Terms of Reference	Head of Internal Audit
	Annual Review on the Effectiveness of Internal Audit	Head of Internal Audit
	Draft Annual Governance Statement	Chief Executive and Corporate Director of Central Services / Head of Policy
	Head of Internal Audit Annual Assurance Statement	Head of Internal Audit
	Internal Audit Progress Report	Head of Internal Audit
	Audit Committee Annual Report to Council	Head of Internal Audit
	New Terms of Reference of the Audit Committee	Democratic Services Manager
	Audit Committee Work Programme	Democratic Services Manager

Meeting Date	Item	Officer/member
26 September 2013	Approval of the 2012/13 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2013	Director of Finance/Deloitte
	Deloitte Annual Audit Letter	Director of Finance/Deloitte
	External Audit Report to the Audit Committee on the 2012/13 audit of the Pension Fund Financial Statements	Director of Finance/Deloitte
	Category Management approach to Contract Management	Head of Procurement
	Internal Audit Progress Report and plan amendments	Head of Internal Audit
	Risk Management Quarter 1 Report – PART II	Head of Policy

	Audit Committee Work Programme	Democratic Services Manager
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7 January 2014	* Private Meeting with Head of Internal Audit to take place before the meeting	
	Internal Audit Progress Report and plan amendments	Head of Internal Audit
	Treasury Management Strategy and Investment Strategy 2014/15	Director of Finance
	Corporate Fraud Investigation Progress Report	Corporate Fraud Investigation Manager
	Deloitte Annual Grant Audit Letter	Director of Finance/Deloitte
	Appointment of Independent Member / Chairman for next Municipal Year	Democratic Services Manager
	Audit Committee Work Programme	Democratic Services Manager

11 March 2014	* Private meeting with the Council's External Auditors to take place before the meeting	
	Internal Audit Progress Report	Head of Internal Audit
	Internal Audit Strategy	Head of Internal Audit
	Internal Audit Operational Plan	Head of Internal Audit
	Review of Internal Audit Terms of Reference,	Head of Internal Audit
	Annual Governance Statement – Interim Report	Chief Executive and / Head of Policy
	Balances and Reserves Statement	Director of Finance
	Deloitte – 2013/14 Annual Audit Plan	Director of Finance/Deloitte
	Risk Management Report Part II	Head of Policy
	Audit Committee Work Programme	Democratic Services Manager